

रक्षा लेखा महानियंत्रक, उलन बटार मार्ग, पालम, दिल्ली छावनी-10

सं. प्रशा./XI/11060/2015/जिल्द ।

दिनांक : 15.12.2014

सेवा में,

प्रधान लेखा नियंत्रक (फै.), कोलकाता

रक्षा लेखा प्रधान नियंत्रक/रक्षा लेखा नियंत्रक

विषय: लेखापरीक्षक की वरिष्ठ लेखापरीक्षक के ग्रेड में प्रोन्नति

अनुरोध है कि नीचे दिए गए विवरणानुसार लेखापरीक्षकों की वरिष्ठ लेखापरीक्षकों के ग्रेड में प्रोन्नति का न्यायनिर्णय (Adjudication) करने और उनकी योग्यता का निर्धारण करने हेतु एक विभागीय प्रोन्नति समिति (डी.पी.सी.) की बैठक बुलाने का कष्ट करें। यह प्रोन्नति वरिष्ठ लेखापरीक्षक के पद के भर्ती नियमों के कॉलम 11 के अंतर्गत विद्यमान उपबंधों के अनुसार वर्ष 2011-12, 2012-13 तथा 2013-14 की उनकी वार्षिक कार्यनिष्पादन मूल्यांकन रिपोर्टों (APARs) के आधार पर की जाएगी।

(i) नए मामले (Fresh Cases)

ऐसे लेखापरीक्षक जो 01/04/2015 को लेखापरीक्षक के ग्रेड में तीन वर्ष की नियमित सेवा पूरी करेंगे।

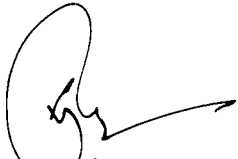
(ii) समीक्षा मामले (Review Cases)

सभी शेष मामले/अयोग्य मामले/सीलबंद कवर मामले

2. इसके अतिरिक्त, अनुरोध है कि उन लेखापरीक्षकों का भी न्यायनिर्णय (Adjudication) करें जो वरिष्ठ हैं परन्तु जिन्होंने तीन वर्ष की नियमित सेवा पूरी नहीं की है और जिनके कनिष्ठों की प्रोन्नति पर विचार किया गया है। इन लेखापरीक्षकों की न्यायनिर्णयन रिपोर्ट इस कार्यालय को आवश्यक कार्रवाई हेतु प्रेषित करें, बशर्ते कि उन्होंने भर्ती नियमों की अनुसूची के कॉलम 11 के अंतर्गत टिप्पणी 2 के अनुसार अपनी परिवीक्षा अवधि सफलतापूर्वक पूरी कर ली है।

3. पात्र लेखापरीक्षकों की न्यायनिर्णयन रिपोर्ट सहित डी.पी.सी. की कार्यवाही संलग्न प्रोफार्मा में भरकर (क्रम सं. I से V) रक्षा लेखा महानियंत्रक के मेल सर्वर पर जिम्बा आई.डी.: hqadmin11@cgdamail.org के माध्यम से अपलोड करें और इसकी हार्ड कॉपी दिनांक 15.01.2015 तक इस मुख्यालय कार्यालय को भेजने का कष्ट करें।

4. कृपया शून्य रिपोर्ट भी भेजें।


(एस सी गुप्ता)
कृते र.ले.म.नि.

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

ULAN BATAR ROAD, PALM DELHI CANTT-10

No. AN/XI/11060/2015/Vol. I

Dated: 15 /12/2014

To

The PCA(Fys) Kolkata
The PCDA/CDA

Subject: Promotion of Auditor to the Grade of Sr. Auditor

It is requested to convene a DPC to adjudicate those Auditors, as per details given below, to adjudge their fitness or otherwise for promotion to the grade of Sr. Auditor on the basis of their APARs for the years 2011-12, 2012-13 and 2013-14 in terms of existing provision under Column 11 of Recruitment Rules for the post of Sr. Auditor.

(i) **Fresh Cases**

Auditors, who will complete three years of regular service in Auditor's Grade as on 01/04/2015


(ii) **Review Cases**

All left over cases/unfit cases/sealed cover cases

2. Further, it is requested to adjudicate those Auditors also, who are senior but have not completed three years of regular service and where their juniors have considered for promotion and forward their adjudication report to this office for further necessary action provided that they have successfully completed the probation period in terms of Note 2 under Column 11 of Schedule of Recruitment Rules.

3. DPC proceedings alongwith adjudication report of the eligible Auditors in the attached Performa (Sl. No. 1 to V) may kindly be uploaded on CGDA mail server through Zimbra ID: hqadmin11@cgdamail.org and the hard copy of the same may be forwarded so as to reach this HQ office latest by **15.01.2015**.

4. Nil report is also required.


(S C Gupta)
For CGDA

**FRESH CASES
PROFORMA NO. I (DIRECT RECRUIT)**

STATEMENT SHOWING DETAILS OF AUDITOR (Directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No.	Date of Birth (DDMMYYYY)	Year of Examination	ROLL NO Allotted by SSC	All India Rank earned in Exam	Rank in SSC	Zonal rank	Zone from which selected	Date offer of Appointment (DDMMYYYY)
1	2	3	4	5	6	7	8	9	10	

Date of appointment (DDMMYYYY)	Date of confirmation (DDMMYYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
				15	16	17			
11	12	13	14	2011	2012	2013	16	17	18
				-	-	-			
				2012	2013	2014			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

FRESH CASES
PROFORMA NO. II (PROMOTEE AUDITORS)
STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No	Date of Birth (DDMMYYYY)	Date of Selection with merit No. in clerk grade	Date of Appointment In Clerk Grade (DDMMYYYY)	Date of confirmation (DDMMYYYY)
1	2	3	4	5	6	7

Date of promotion in Auditor Grade (DDMMYYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
			2011	2012	2013			
8	9	10	2012	2013	2014	12	13	14

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

REVIEW CASES
PROFORMA NO.III (DIRECT RECRUIT)
STATEMENT SHOWING DETAILS OF AUDITOR (directly recruited through SSC) FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C NO	Date of Birth (DDMMYYYY)	Year of Examination	ROLL NO Allotted by SSC	All India Rank earned in Exam	Zonal rank	Zone from which selected	Date of offer of Appointment (DDMMYYYY)
1	2	3	4	5	6	7	8	9	10

Date of appointment (DDMMYYYY)	Date of confirmation (DDMMYYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
				2011	2012	2013			
11	12	13	14	2011	2012	2013	16	17	18
				-	-	-			
				2012	2013	2014			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

REVIEW CASES
PROFORMA NO.IV (PROMOTEE AUDITORS)
STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE.

Sl. No	Name,	A/C No	Date of Birth (DDMMYYYY)	Date of Selection with merit No. in Clerk grade	Date of Appointment in Clerk Grade (DDMMYYYY)	Date of confirmation (DDMMYYYY)
1	2	3	4	5	6	7

Date of promotion in Auditor Grade (DDMMYYYY)	Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
			2011	2012	2013			
8	9	10	11			12	13	14
			-	-	-			
			2012	2013	2014			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA

**PROFORMA No V FOR INTER DEPARTMENTAL CASES
STATEMENT SHOWING DETAILS OF AUDITOR FOR PROMOTION TO SR. AUDITOR'S GRADE.**

Sl. No	Name,	A/C No.	Date of Birth (DDMMYYYY)	Date of Appointment in DAD in Auditor grade (DDMMYYYY)	Date of confirmation (DDMMYYYY)
1	2	3	4	5	6

Whether UR/SC/ST	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organization	Remarks.
		2011	2012	2013			
7	8	2012	2013	2014	10	11	12

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary/vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s), the provisions contained in HQ office circulars no 0632/AN/F-dated 04/12/73 & AN/XI/11060/I/Vo IV dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA